

Squarespace – Grant Admin Access

Objective: Provide CannDelta with admin access to your Squarespace website.

Step-by-Step Instructions:

1. Log into your **Squarespace account**.
2. Select your website.
3. Go to **Settings**.
4. Click **Permissions**.
5. Click **Invite Contributor**.
6. Enter: **candeltamarketing@gmail.com**.
7. Select role: **Administrator**.
8. Click **Invite**.

Important Notes:

- Only site owners or admins can add contributors.
- Administrator access is required for full website management.